



# Ohio Public Facilities Maintenance Association

OPFMA is a not for profit 501(c) (3) independent educational trade organization

Educational Course - Oct 5, 2017

## HVAC Fundamentals

*Presented by*

**Daniel P. Sabetta, CEM**

### Location :

**Gardiner  
31200 Bainbridge Rd.  
Solon, Ohio 44139**

This course will provide an overview of HVAC systems for public employees, maintenance supervisors and property managers involved with the operations and maintenance of HVAC systems.

Participants will learn the basic fundamentals of the five most common HVAC systems. HVAC fundamentals will cover boilers, chillers, air handlers, rooftop units, variable air volume terminal units, variable refrigerant flow, and heat pump systems. The target audience for this course is K-12 facility directors and technicians, city or county facility personnel, and other facility personnel that manage large HVAC systems. The design, operation, preventative maintenance tips, and energy usage management will be covered in this course.



### Course Overview

- The 5 Typical HVAC Systems
- Temperature Control
- Indoor Air Quality
- New Construction Commissioning Process
- Common Preventative Maintenance Practices
- Energy Efficiency and Monitoring

[See Page 2 for](#)

◆ [Registration Form](#)

◆ [Seminar Agenda](#)

**Seminar and Registration:**

Seats are limited - Register early to reserve your seat!  
To assure your seat - Fax or E-mail your registration form and mail the check.

**Seminar Agenda:**

8:15 AM—Registration - Continental Breakfast & Lunch provided  
8:30 AM to 4:30 PM - HVAC Training

**Location:**

**Gardiner**  
**31200 Bainbridge Rd., Solon, OH 44139**

**Seminar HFOCT17– 10/05/17 Registration Form**



**Ohio Public Facilities Maintenance Association**

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Phone: (440) 716-8518 • Fax: (440) 716-8519 E-mail: [office@opfma.org](mailto:office@opfma.org)

(Please **PRINT**)

Facility Name \_\_\_\_\_

Participant Full Name \_\_\_\_\_

Job Position \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_ Fax (\_\_\_\_) \_\_\_\_\_

Email: \_\_\_\_\_

- OPFMA Member** (membership in good standing) – Seminar Fee **\$215**
- NOT - OPFMA Member** – Seminar Fee **\$245**

**Provide P.O. #** \_\_\_\_\_

**Or make the Check Payable to OPFMA — Credit Cards not accepted. Payment terms NET30.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

NOTE: There is a **\$100.00** cancellation fee and there are **no cancellation** refunds after Sept 28, 2017